

## MY ROLE

<b>Position Title:</b>	Chief Integrated Rating
<b>Worksite:</b>	Vessel
<b>Department:</b>	Deck
<b>Role reports to:</b>	Chief Officer/First Engineer
<b>Reports to role:</b>	I.R.'s & T.I.R.'s
<b>Authorised by:</b>	General Manager, Marine Operations
<b>Date Prepared:</b>	19.01.2012
<b>Last Revised:</b>	19.01.2012
<b>Delegation Level:</b>	

### 1. General Position Overview

The Chief Integrated Rating (C.I.R.) is a seagoing position and a member of the Shipboard Management Committee. The C.I.R. is a direct supervisor of all Integrated Ratings and Trainee Integrated Ratings on board. The primary purpose of the C.I.R. is to allocate and supervise labour to ensure effective, safe and timely completion of routine and maintenance tasks.

### 2. Role Environment

The C.I.R. is a seagoing position which reports directly to the Chief Officer and/or First Engineer for all on board matters. The C.I.R. will take direction from the Chief Officer and First Engineer on specific tasks, project work and general direction of maintenance to be achieved. The C.I.R. is encouraged to also identify work required and evaluate the avenues to have such work completed in association with the Chief Officer and/or First Engineer. The C.I.R. must effectively coordinate all standardised jobs and project work for his/her department's personnel. All Integrated Ratings and Trainee Integrated Ratings report directly to the C.I.R. and at times the C.I.R. will directly communicate with, or be contacted by, TT-Line's HR Dept. for matters pertaining to crewing.

### 3. Key Responsibilities

Key responsibilities include:

- Allocation of labour to complete maintenance tasks as required by the Shipboard Management Committee and Daily Works Committee.
- Achieving satisfactory work productivity whilst mindful of the time and labour availability including all salient environmental conditions.
- To understand the onboard Safety Management System requirements and work within the requirements. To actively use the system, participate and promote the

SMS and ensure this/her department personnel operate within the system requirements.

- Supervision and instruction of the Integrated Ratings to ensure safe and proper work performances.
- Basic administrative tasks, including stocktaking, providing ordering lists and supervising and maintaining work hours.
- Be able and willing to actively participate in all emergency situations and attend and participate in emergency response drills as required.

#### **4. Key Accountabilities**

The C.I.R. is accountable for the quality, quantity and general work performance of the Integrated Ratings and Trainee Integrated Ratings.

#### **5. Qualifications**

The minimum qualification required for this position is in accordance with Marine Orders Part 3, Seagoing Qualifications, as issued and amended by the Australian Maritime Safety Authority.

#### **6. Experience**

It is essential that a minimum of 24 months sea time as an Integrated Rating has been accrued. It is desirable that the accrued sea time includes work on a variety of different vessel types.

#### **7. Competencies**

The following competencies are essential:

- Sound knowledge of seamanship and modern day work practices on board merchant vessels.
- Understanding of fabric maintenance, preparation and use of marine paints.
- The ability to identify hazards in the workplace and to ensure that work performed under their supervision is performed in a safe and efficient manner.

The following competencies are desirable:

- Sound mechanical and practical reasoning including an understanding of pneumatic and mechanical systems.
- Basic computer skills.

#### **8. Attributes**

The following attributes are essential:

- Self-motivated with a good work ethic.
- Willing to accept the responsibility of the position.
- Wanting to participate in onboard management in association with both senior officers and other managers aboard the vessel thereby seeing themselves and their department as part of the total shipboard team and not a department silo.
- Honest and reliable.
- Good organisational and people management skills.

- Good communication skills (will be required to communicate with Officer's on board, Integrated Ratings and the Office ashore).
- Self-confident and able to resolve conflict situations.
- The ability to compromise and provide flexibility in the work place.